



Greater Manchester Family YMCA
CAMPING SERVICES BRANCH
 An Equal Opportunity Employer

Return to:

APPLICATION FOR
Camp Staff Employment

EQUAL EMPLOYMENT OPPORTUNITY

The Greater Manchester Family YMCA is an equal opportunity employer dedicated to a policy of non-discrimination in employment on any basis including race, color, religion, sex, national origin, age, disability, sexual orientation, marital status, or any other class protected by law. No questions on this application are intended to secure information to be used for such discrimination.

Applicants with disabilities may, consistent with the Americans with Disabilities Act, request accommodations needed to participate in the application process.

PLEASE PRINT CAREFULLY

All applications considered inactive 30 days from available date or 30 days from application unless reactivated by you in writing.

(Please type or print) Date of Application _____

Name _____ Phone # (____) _____

Permanent Address _____
Street City State Zip

Email Address: _____

School or business _____ Phone # (____) _____

School or Business Address _____
Street City State Zip

Dates available from _____ To _____

What type of position are you interested at camp? _____ Salary desired? _____

Do you meet or exceed the minimum age requirements for that position? Don't know minimum age yes no

Do you understand the essential functions of the job you are applying for? yes no

Can you perform these functions with reasonable accommodation? yes no

Have you ever applied to or worked for the YMCA? yes no

If yes, when? _____

AUTHORIZATION TO WORK

Can you, after employment begins, submit verification of your legal right to work in the United States? yes no

NOTE: Proof of legal authorization to work will be required upon employment.

EDUCATION

Years	School	Major Subjects	Degree Granted

PAST EMPLOYMENT *(list previous two summers or years)*

Dates	Employer	Address/Phone	Nature of Work	Supervisor	Reason for Leaving

Please indicate any employer that you do not wish us to contact and list the reason _____

CAMP EXPERIENCE

Dates	Camp	Director	Address	Camper or Staff

REFERENCES *(Must list names & phone numbers of 3 persons other than relatives, having knowledge of your abilities)*

Name & Relationship	Address	Phone Number

Have you ever been discharged or forced to resign from any prior job? Yes No

If yes, please explain: _____

Please put a **1** beside any activities you can teach as an **expert**, **2** beside any activities you can **assist** in teaching, **3** beside activities which are a **hobby**, **C** where you have current **certification**.

Adventure/Challenge

- ___ Climbing/rappelling
- ___ Ropes Course
- ___ Hiking
- ___ Orienteering
- ___ Outdoor cooking
- ___ Overnight
- ___ Mountaineering

Aquatics

- ___ Basic life guarding
- ___ BSA/aquatic instructor
- ___ ARC/lifeguard training
- ___ BSA/lifeguard
- ___ YMCA lifeguard
- ___ Swimming
- ___ Synchronized swimming

Drama

- ___ Creativity
- ___ Play directing
- ___ Skits
- ___ Stunts
- ___ Acting
- ___ Improvisation
- ___ _____

Nature

- ___ Animals
- ___ Birds
- ___ Conservation
- ___ Plants/flowers/trees
- ___ Forestry
- ___ Insects
- ___ Rocks/minerals

Arts & Crafts

- ___ Drawing
- ___ Painting
- ___ Clay
- ___ Nature crafts
- ___ Knots/gimp
- ___ Creativity
- ___ _____

Dancing

- ___ Ballet
- ___ Folk
- ___ Interpretive
- ___ Square
- ___ Social
- ___ Tap
- ___ _____

Music

- ___ Leading songs
- ___ Instruments
- ___ Accordion
- ___ Bugle
- ___ Drums
- ___ Guitar
- ___ _____

Sports

- ___ Archery
- ___ Baseball
- ___ Basketball
- ___ Informal games
- ___ Soccer
- ___ Track and Field
- ___ Volleyball

Miscellaneous:

- ___ Standard 1st Aid Cert.
- ___ Story telling
- ___ Other languages _____
- ___ CPR
- ___ Sign language
- ___ First Responder

Please respond to these questions if applying for a position which requires driving.

Do you have a valid driver's license? yes no State _____
Are you 21 years of age or older? yes no
Do you have a commercial driver's license? yes no

What contributions can you bring to a summer day camp? _____

What do you think a child should get out of going to day camp? _____

Write a brief description of any specialized training/experience in camping or in other fields which might benefit the position for which you are applying. _____

When would you be available for an interview at the YMCA? _____

Are you at least 18 years of age? _____ If not please state age _____

EMPLOYMENT DESIRED AND AVAILABILITY

Position applied for: _____

Would you work: Full-Time Part-Time Specify days and hours if part-time _____

Are you available for work on weekends? Yes No

Would you be available to work overtime, if necessary? Yes No

On what date could you start work? _____

Have you ever applied to or worked for the YMCA? Yes No

If yes, when? _____

CRIMINAL BACKGROUND

Have you ever been convicted of a crime that has not been annulled by a court? Yes No

Have you ever been found by a court, administrative agency, or employer to have committed domestic violence, stalking, child abuse or neglect, sexual harassment, assault, battery, other harassment or other acts of violence? Yes No

If yes, please describe for each conviction the nature of the offense involved, date of the offense, the sentence imposed, the court in which you were convicted, the case disposition, and any mitigating circumstances you might wish the Greater Manchester Family YMCA to know.

NOTE: A conviction record will not necessarily be a bar to employment. Factors such as your age at the time of the offense, the seriousness and nature of the offense, rehabilitation, and the relation of the offense to employment will be taken into account.

ADDITIONAL COMMENTS

PLEASE READ BEFORE SIGNING. If you have any questions regarding this statement please ask before signing.

AUTHORIZATION

I certify that **the information I have supplied** in this application (and accompanying resume, if any) **is true and complete** to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been hired, no matter when discovered.

I authorize investigation of all matters contained in this form and agree that if in the judgment of the YMCA any misrepresentation has been made by me herein or in a criminal background check or the results of such investigation, including a criminal background check are not satisfactory, any offer of employment made by the YMCA may be withdrawn or my employment may be terminated immediately, without any obligation or liability to me by the YMCA, other than for payment at the rate agreed upon for services actually rendered.

I understand that any offer of employment is conditioned on a **background and reference check**. I authorize the Greater Manchester Family YMCA to investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the YMCA. I release the Greater Manchester Family YMCA, its agents, any former employers and all references I have listed from any and all claims, liabilities or demands arising out of or related to such investigation, disclosure or release of information.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that, if I am hired, **my employment will be "at will"** and without fixed term, and may be terminated at any time, with or without cause and with or without prior notice, at the option of either myself or the Greater Manchester Family YMCA.

I understand that filling out this application does not indicate there is a position open and does not obligate the Greater Manchester Family YMCA to hire.

I agree to abide by all company work rules, policies and procedures. The YMCA retains the right to revise its policies or procedures, in whole or in part, at any time.

I hereby acknowledge that I have read the above statement and understand the same.

Signature: _____ Date: _____

Where did you hear about us?

- YMCA Web Site
- YMCA National Vacancy List
- Newspaper
- On-Line Jobs Board (i.e. JOBSinNH.com, etc:)
- Employee Referral (name of employee: _____)
- YMCA Branch Bulletin Board
- Other: (please explain) _____